

**Example 6: Affidavit of Service
by Registered Mail**

Court file No XXXX-XXX

IN THE COURT OF QUEEN'S BENCH OF NEW BRUNSWICK
FAMILY DIVISION
JUDICIAL DISTRICT OF MONCTON

BETWEEN:¹

Jane Doe,

APPLICANT

- and -

Richard Smith,

RESPONDENT

**AFFIDAVIT OF SERVICE
(FORM 18B)**

I, [Kate Jones](#), of the city of [Moncton](#), in the County of [Westmorland](#), in the Province of New Brunswick, [teacher](#), MAKE OATH AND SAY AS FOLLOWS:

1. On the [15th](#) day of [June, 2005](#), I served the respondent with the attached document marked "A" by sending a copy of the document [\[together with the Acknowledgment of Receipt Card\]](#)² by registered mail addressed to the respondent at [57 Lilac Street, Moncton](#), New Brunswick, [his](#) last known address.
2. On the [25th](#) day of [June, 2005](#), [\[the attached Acknowledgement of Receipt Card or post office receipt\]](#)³ marked "B" bearing a signature which appears to be the signature of the respondent was returned to and received by me.

SWORN before me at [Moncton](#),
in the County of [Westmorland](#),
in the Province of New Brunswick, this
[26th](#) day of [June, 2005](#).

[Kate Jones](#)

A Commissioner of Oaths⁴
[Being a solicitor or](#)
[My appointment expires](#)
[\(Month. . . . Day. . . . Year\)](#)

[Kate Jones](#)

¹ See page 4 on how to fill in the Title of Proceeding.

² If you use an Acknowledgement of Receipt Card, add what is written in brackets.

³ Attach the original Notice of Motion and mark it "A". Also attach the respondent's acknowledgement of receipt card or post office receipt and mark it "B". The commissioner of oaths will initial beside the "A" and "B" on the attached documents.

⁴ Print the name of the commissioner of oaths under the line