

B.1 To File your Application/Petition

Sample B.1.1. Cover Letter for filing your Petition

2 Poplar Street
Moncton, NB C1C 1A1
January 15, 2021

Registrar Court of King's Bench
P.O. Box 6000
Fredericton, NB E3B 5H1
(or if hand delivered - Justice Building, 427 Queen Street, Room 202)

Dear Sir or Madam:

You will find enclosed the original and one copy of my Petition for Divorce. I have attached [list the attached documents] a certified cheque [or money order] of \$110.00 covering the filing fee and the cost of the Clearance Certificate.

Please return the documents to me at the above address. If you need to reach me about this Petition, I can be reached during the daytime at 555-1234.

Yours truly,
Jane Mary Doe
Jane Mary Doe

Enclosures

FOR FORM 81A: if you do not need to argue anything in the courts and do not wish for the court to schedule a First Court Appearance, you should say so on the cover letter: **no First Court Appearance is necessary as there are no issues in dispute and the divorce will proceed by way of affidavit evidence.**