

## Sample B.3.4. Index for the Trial Record

Court File Number **1301-0000**

IN THE COURT OF KING'S BENCH OF NEW BRUNSWICK  
FAMILY DIVISION  
JUDICIAL DISTRICT OF MONCTON

BETWEEN:

**Marie Smith**  
Applicant/Petitioner  
-and-  
**Robert Smith**  
RESPONDENT

### INDEX

1. Certificate of Readiness (Form 47B)
2. Request for Divorce (Form 72K)
3. Clearance Certificate
4. Affidavit of Service, with a copy of the Application/Petition attached
5. Original Applicant/Petitioner for Divorce of [Marie Smith]
6. Affidavit(s) of Evidence of the Petitioner(s)

Note: If you choose to proceed via a Court hearing, the Affidavit of Evidence is not required. You need to also include a copy of any other pleading (e.g. Answer, Reply) filed in the proceeding by any of the parties involved in the index.

### If you opted for a Court Hearing

About two to four weeks after the Office of the clerk/administrator receives the documents in your Trial Record you will receive a **Notice of Hearing date**. The notice will tell you the date, time, courtroom and the location for the hearing.

If you need to change the Court date, call the Office of the clerk/administrator in your jurisdiction to see if they can change the date. Be sure to give them as much notice as possible.

**This step is only for those individuals who must attend a Court Hearing.** After you receive the Notice telling you the date of your Court hearing, you must prepare for the hearing.